

Meeting Minutes
InJAC Indiana Joint Asthma Coalition
September 14, 2006

In Attendance:

Children & Youth

Greta Darlage, Kristin Hobson, Dennis Kamp, Debbie Koehl, Marc Lane, Phyllis Lewis, Wendy Michalski, Julie Slavens,

Data & Surveillance

Elizabeth Hamilton-Byrd, Hesam Lahsee, Marc Rosenman, Linda Stemnock

Environmental Quality

Lisa Caldwell, Pat Daniel, Marcie Memmer, Ingrid Ritchie

Health Care Providers Committee:

Jonathan Barclay, Judith Ganser, Fred Leickly, Marti Michel, Sarah Murphy, John Osting, Paula Puntenney, Don Trainor

Public Education

Robin Costley, Elizabeth Hamilton-Byrd, Kristin Hobson, Rebecca Schwartz, Erin Slevin, Kathy Such, Annmarie Thomas, Deb Wezensky

Undecided and Consulting

No presence

Other Guests

- Brett Aschliman, American Lung Association of Indiana (Ft. Wayne office)
- Gabrielle Campo, IYI
- Beth Engerman, ISDH, Partner Relations
- Kim Irwin, American Lung Association of Indiana (Indianapolis office)
- Vicky Lacy, American Lung Association of Indiana (Ft. Wayne office)
- Deb Lulling, Parkview Hospital

Welcome

- **Dr. Leickly- Introductions and approval of June 2006 meeting minutes.** Note: Page 3 of June 2006 Meeting Minutes under InJAC Policy on Adopting Resolutions- Ingrid Ritchey's name needs to be changed to Ingrid Ritchie.
- **Marcie Memmer-ISHD Update**
 1. 1st edition of the bi-annual ISDH Breathe IN, Breathe OUT Newsletter was recently distributed. Each issue will feature a special topic, the October topic will be about immunizations and asthma. Please submit ideas for future topics to Kristin Hobson at khobson@isdh.in.gov. The newsletter will be distributed to all InJAC members via email and can be found on the ISDH Asthma website at <http://www.in.gov/isdh/programs/asthma>.

2. The Asthma Program at ISDH is also working on a speaker's kit, which will include a PowerPoint presentation to assist with asthma education geared towards parents of asthmatic children and caregivers.
3. Improving Kids Environment Coalition has been working with Indiana Builders Association to survey their members regarding environmental asthma triggers as it relates to building conditions and practices. Results will be presented at the December InJAC meeting.

Presentation- Asthma Alliance of Indianapolis Updates by Robin Costley, Marion County Health Dept and Asthma Alliance of Indianapolis.

PowerPoint presentation included programs offered by AAI: What is Asthma?, Open Airways, Parents as Asthma Managers, School Staff Workshop, Environmental Education and World Asthma Day. The Asthma Alliance of Indianapolis is involved with home environmental assessments dealing with smoke, moisture & molds, and other asthma triggers. They have a referral system that includes public health nurses, indoor air quality, smoking cessation specialists and asthma educators. Family Development is a Head-Start collaborative. The Asthma Alliance of Indianapolis connects schools, health care providers and homes. You may contact Robin at rcostley@hhcorp.org or 317-221-2473.

The following is a quote from Robert Frost that Robin shared with the group at end of her presentation: *"The world is full of willing people, some willing to work, the rest willing to let them.* Really fits in the world of coalitions, doesn't it!?

A copy of this PowerPoint presentation is available by emailing ksuch@lungin.org

Presentation- The Asthma Clinical Research Centers by Dr. Michael Busk, Indiana University

Powerpoint presentation included the following studies:

1. Study of Inactivated Influenza Vaccine in Asthmatics
2. Effectiveness of Low Doses Theophylline in the Treatment of Asthma
3. The Leukotriene Modifier or Corticosteroid or Cortioscosteroid-Salmeterol Trial
4. Trial of Asthma Patient Education
5. Study of Acid Reflux and Asthma

Dr. Busk encouraged InJAC members to get the word out about the ACRC because clinical research develops clinical guidelines for the treatment of asthma, the participants learn more about asthma through the studies, and asthma research affects everyone.

For more information about these and other asthma studies, you may contact the Indiana University Asthma Clinical Research center at 317-278-ACRC (2272) or www.iuasthma.com. A copy of this PowerPoint presentation is available by emailing ksuch@lungin.org

Discussion of InJAC Bylaw Update- Dr. Fred Leickly

The updated version (Revision August 28, 2006) was distributed to all InJAC members via email at least a week prior to this meeting, and as of yet has heard no conversation or concerns regarding the updates. The following items were then brought forth:

1. Page 4, Section 3 (Loans to Directors and Conflict of Interest) references the Conflict of Interest Policy. It was suggested that we need to indicate where the Conflict of Interest Policy can be found, and all agreed. The current Conflict of Interest Policy is a 3 page document, dated 1-25-05, and will be available on the ISDH website when the InJAC section is updated.
2. A question was brought up about the different types of membership and voting rights (see page 3, Section 8, Membership Rights). How do we know who has voting rights? It was suggested that InJAC distribute and enrollment form to all current members to apply for membership and indicate which type of member they are applying for. (The three types of membership categories are Individual Members, Organizational Members, and Organizational Partners). It was also suggested that voting cards be available at all future meetings that members can pick up and use to indicate their membership type for voting purposes.
3. Under membership Fees (see page 2, Section 6, Membership Fee), it was suggested that the language be changed from "will not" to "may" charge a fee.....to give us the option to change if we ever want to. It is easier to change now and leave the option open.

The updated Bylaws (Revision August 28, 2006) were voted and approved by InJAC members present; with the understanding the above changes would be made.

Other business:

- Ingrid Ritchie presented the following documents. Dr. Leickly opened the floor for discussion and all documents were voted and approved with the following changes:
 1. InJAC Policy on Adopting Resolutions- No changes
 2. Resolution 2006-1- Supporting Smoke Free Environments- The footnotes at the bottom of page 1 need to be put at the bottom of the document, and the word smoke is misspelled (page 2) and will be corrected
 3. Resolution 2006-2- Supporting Reductions in Vehicle Idling- Need to add a footnote explaining what Idling and no-idling is, and the policy should indicate that InJAC supports education of "No-Idle" zones at public, semi-public and private facilities where the public can be exposed to vehicle exhaust

It was also suggested that the resolutions include a cover letter introducing the document, which Ingrid Ritchie and Dr. Leickly will work together to create.

Committee Updates:

Data & Surveillance- Report given by Marc Rosenman- The group has gathered preliminary information from Medicaid reports and may include data in next burden report

Public Education- Report given by Deb Wezensky – Announced that the group is seeking resources for the creation of the Asthma Resource Guide. Each InJAC member is asked to submit at least 1 or 2 resources by using the Review Criteria Worksheet (attached). Further information about this project will be included in an upcoming email to all InJAC members. The PE group is moving forward on the media campaign, and Stacia Matthews (Channel 6 News, Indianapolis) has agreed to be their Media Consultant.

Children & Youth- Report given by Julie Slavens – The group is seeking a chair, as Donna Stephens had to step down. Please contact Julie if you are interested, or with recommendations. C & Y group is also working on obtaining baseline information to put together a survey.

Environmental Quality- Report given by Ingrid Ritchie. The group recently reviewed the Schoolhouse rules and offered language for revisions-will be sending them to Dr. Leickly for a submission letter. The group is also working on an Open Burning Resolution, and needs to meet with the Data & Surveillance group.

Health Care Providers- Report given by Marti Michel- Acknowledged the hard work done by Ingrid Ritchey, Janet McCabe and Dr. Leickly on the By-laws and resolutions, and indicated that they are setting a precedent all groups need to follow! The HCP group is working on guidelines to be implemented by schools & caregivers. They are targeting health professionals, RRT's, pharmacies.

- **Dr. Leickly reminded members that nominations for InJAC Executive Committee need to be submitted to him before December 13th**, as voting for this committee will be at the next meeting on December 14th. He asked members to take a look at the updated Bylaws (Revision August 28, 2006, Page 3, Article IV, Executive Committee and Page 4, Article V, Officers and Agents- Section 1, Selection of Officers).

Next InJAC meeting will be at ISDH on December 14, 2006. Speakers for the next meeting include Stacia Matthews and Phyllis Lewis

Attachments

1. New enrollment form with membership type
2. Review Criteria Worksheet (for members to submit resources for Asthma Resource Guide)

Updated copies of the Vehicle Idling and Supporting Smoke Free Environment Resolutions will be emailed at a later date